

# Board of Directors

## Agenda / Action Items



**Date:** 5/7/2025  
**Time:** 8.45 am - 10:45 am  
**Location:** LBOR Office

**President:** Bailey Stuart  
**President-Elect:** Erin Maigaard  
**Past President:** Jill Ballew

**1st Vice-President:** Drew Deck  
**Treasurer:** Taylor LaRue  
**Executive Vice-President:** Rob Hulse

### 1 Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. If discussion is desired, that item can be removed from the Consent Agenda and will be considered separately.

**A Approval of the 04.9.2025 minutes.**

**B Approve Director Absences for the Board Meeting: David Dunn**

*ARTICLE XII - MEETINGS: Section 2. Meetings of Directors.*

*The Board of Directors shall designate a regular time and place of meetings. Absence from three (3) regular meetings without an excuse deemed valid by the Board of Directors shall be construed as resignation. A quorum for the transaction of business shall be six (6) of the eleven (11) Directors.*

### 2 Report of the President - Bailey Stuart

#### **LBOR Items -**

- A** LBOR Midyear Luncheon Meeting will be FREE for Members.
  - 1. Arterra - 11:30am to 1:00pm - Tuesday, June 17th.
  - 2. Speakers are Confirmed: Mayor Mike Dever and Director of Planning & Zoning - Jeff Crick.
  - 3. Luncheon Co-Sponsors are: Lawyer's Title of Kansas and Envista Federal Credit Union.
- B** Consider Hosting a Candidate Forum with LHBA - Filing Deadline is June 2, 2025
  - 1. Nine (9) Candidates have filed to run for City Commission.
  - 2. The Primary will occur on August 5th / General Election on November 4th.
  - 3. Host the Candidate Forum after Primary - September/October timeframe.
- C** Approve Nominating Committee for Election of 2025-2026 LBOR Directors
  - 1. Chairperson - Jill Ballew; Vice-Chairperson - Erin Maigaard. See handout.
  - 2. September Election for Directors, followed by a runoff for 1st Vice-President.
- D** KAR Applications for Leadership & Committees
  - 1. 2026 First Vice-President/Treasurer - Crystal Swearingen
  - 2. 2026-2027 Zone 2 Vice-President - Ryan Desch
  - 3. 2026-2027 KAR Directors - Applications are due by August 1st.
    - i. Current KAR Directors are Erin Maigaard and Josh Reazin
- E** 2025 Right Track moved up from November 15th to August 15th
  - 1. Sponsor Tuition for one (1) member of LBOR Leadership.
- F** Lawrence REALTORS® Community Foundation - All In for the Community Casino Night.
  - 1. Scheduled at Maceli's on June 21st - Open to the Public, as well as any/all members.
  - 2. See the Casino Night Flyer for Details.
- G** Texting as a Member Communication - Mail Chimp appears to be the most cost effective.
  - 1. Mailchimp is \$480+ per year / Note Router is roughly \$5,000 per year. We will test with Mailchimp to determine whether the traction we gain is worth the additional investment.

- H Another LBOR Forms Library update: We are working with Lone Wolf to make the Library of Forms available through: ZipForms/TransAct at a similar arrangement as Sky Slope, for a license fee of \$2,000 per year.
  - 1. Forms now at DocuSign, Dotloop, SkySlope, and (in process) ZipForms/TransAct.
- I Zan Monroe - Special Opportunity for Zoom and In-Person Sessions
  - 1. May 21 - **8 Skills an Agent Needs to Succeed** - 11am-12pm, Zoom Session. FREE
  - 2. June 18 - **RECHARGE** - 9am-4pm, In-Person at Security 1st Title. \$150 Registration with 30 minimum or risk cancellation. No fees to the LBOR.
- I Consider Lockbox Waiver Request
- J Review Member Benefits Handout & Website Resource
- K New Member Orientation - Board of Directors Liaison \_\_\_\_\_
- L Leadership Calendar for remainder of 2025.

#### **LMLS Items**

- M Recommendation of MLS & Rules Committee
  - 1. Request approval of Fair and Equal Access for All showing policy.
- N See NAR Policy Update for "Multiple Listing Options for Sellers."
- O Modify IDX/VOW/Back Office Feeds from \$4.16 per month(\$50 per year) to \$5 per month (\$60 per year), as recommended by MLS Grid.

### **3 Report of the Treasurer - Taylor LaRue**

- A **Review LBOR & LMLS Financial Reports**

### **4 Unfinished Business**

- A **Mission Statement - Vision Statement - LBOR Strategic Plan**

### **5 New Business**

### **6 Adjourn**

## Board of Director ACTION ITEMS

Action	Due Date	In Process	Done	Responsible	Notes/Update
Implement NAR's MLS Options for Sellers policy at LMLS	09.30.2025	√		LBOR Staff	
Update Forms for NAR's MLS Options for Sellers	09.30.2025	√		LBOR Staff	
Integrate Mailchimp into GrowthZone AMS for texting	06.09.2025	√		LBOR Staff	
Fix Casino Night Flyer	04.11.2025		√	LBOR Staff	
Update and Email the LBOR Calendar to Directors	04.11.2025		√	LBOR Staff	
Implement all approved changes to the Budget	07.01.2025	√		LBOR Staff	
Update SentiLock Key Fee Schedule	05.08.2025	√		LBOR Staff	
Update MLS Grid Fee Schedule	05.08.2025	√		LBOR Staff	
Create Application for Affiliate Membership	04.09.2025		√	LBOR Staff	
Create Application for Personal Assistant Membership	04.09.2025		√	LBOR Staff	
Investigate Texting Platform Options for Member Communication.	05.07.2025		√	LBOR Staff	
Add Co-Sponsor to the LBOR Midyear Meeting.	04.22.2025		√	LBOR Staff and/or Board Members	
Complete Forms Library with SkySlope.	04.22.2025		√	LBOR Staff	Waiting on SkySlope to Complete.
Calendar Conflict for the LBOR Events Calendar - dates dropping off.	04.22.2025	√		GrowthZone Support with LBOR Staff	A ticket was opened with GrowthZone. Waiting on GZ.
Update the newly approved Citation Schedule	03.19.2025		√	LMLS Staff	
Update Bylaws with 90 Day completion require for New Member Orientation	04.05.2025		√	MLS Staff	
Contact Mike Dever - City Mayor to speak at LBOR Midyear Meeting.	04.05.2025		√	LBOR Staff	
Contact Jeff Crick - City Planning & Zoning to speak at LBOR Midyear Meeting.	04.05.2025		√	LBOR Staff	