Education Committee Agenda / Action Items



Date:

2/15/2024

Chairperson:

Jennifer Catlin

Time:

10am

Vice-Chairperson:

Location: LBOR Office

LBOR Staff Liaison:

Beth Folks

Committee Members:

Karyn Davis

Andrew Drinkard

Michelle Fales

Lisa Henry

Nate Imparato

b) Topic(s) for Education Committee to follow up on in 2024?

Nesreen Iskandrani

Julie Staab

AGENDA ITEMS

No Topic **Review Prior Meeting Minutes** 2 **Education Calendar for 2024: Reaction to Ready Set Spring 2024** a) Josh Reazin - Feedback for RSS Steering Committee Chairperson

Planned ideas/sessions for 2024

a) March 21st Lunch & Learn	- Placeholder for reaction to RSS
b) Lender Panel - Date:	May
c) Title Panel - Date:	July
i. Invite Transaction Co	oordinators
d) DEI Event - Date:	November
i. Collaborate with DEI	Committee
e) Tax Prep & Bus Plan - Date	e:
f) Inspection Panel - Date:	
g) Social Media - Date:	
h) Radon for CE - Date:	
i. Other Environmenta	l Hazards?

3 **New Member Orientation Dates for 2024:**

a) Discuss format for New Member Orientation

28-Feb	Liason	
29-May	Liason	
28-Aug	Liason	
27-Nov	Liason	FYI - Day before Thanksgiving. Change Date?

- **Old Business**
- Marketing & Communications Form: 5 **New Business**

https://docs.google.com/forms/d/e/1FAIpQLSdKwX4aNQF28RZxCCgqtmji6fGq01cFZ2EZ5

Y7EJzQARSJE9g/viewform

- 6 Next Meeting: Thursday, March 21st at 10am.
- 7 Adjourn:

ACTION ITEMS

Action 1	Due Date	Responsible Me	mber
2			
3			
4			

Meeting Minutes

Education Committee Lawrence Board of REALTORS®

January 18, 2024 – 10:00 am to 11:00 am IN-PERSON Meeting (Zoom link is available)

Welcome - Chairperson Catlin

2024 Education Committee KWI Jennifer Catlin, Chairperson Andrew Drinkard LTKS Karyn Davis McG Michelle Fales RCB Lisa Henry SEC1st Nate Imparato LTKS Nesreen Iskandrani **PMKS** Julie Staab Comp Beth Folks, Staff Liaison LBOR

Discussion of Ideas for 2024

Lender Panel in May

Title Panel in July – be sure to invite/include transaction coordinators.

DEI in November - collaborate with the DEI Committee

Tax Prep and Business Planning

Social Media

Inspection Panel

Radon - for CE

The Committee thought it would be good to have a Lunch & Learn on March 21st and will wait until after Ready Set Spring to see if there is a natural topic to use as a follow up from RSS.

Also, the Committee discussed the need to post Rules & Regulations for Selling and/or Listing agents.

Marketing Request

Complete this form to provide information for the Media Relations Committee.

admin@lawrencerealtor.com Switch account	<u>@</u>
The name and photo associated with your Google account will be recorded when you uple files and submit this form. Your email is not part of your response.	oad
What is the event?	
Your answer	
Date & Time of Event	
Your answer	
Description to share with the public	
Your answer	
Main Point of Contact Name	
Your answer	
Main Point of Contact Number	
Your answer	



Main Point of Contact Email

Your answer

Upload Any Graphics

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